

REVISED

November 19, 2015

Mayor N. Warren "Pete" Hess
Deputy Mayor Robert A. Neth
Burgess Robert J. Burns
Burgess Kathleen L. Donovan
Burgess Carl J. Herb

Burgess Dorothy Hoff
Burgess Laurie Jackson
Burgess Patrick J. Scully, Sr.
Burgess Rocky Vitale
Burgess Donald Wisniewski

Dear Ladies and Gentlemen:

YOU ARE HEREBY NOTIFIED there will be a special meeting of the **Board of Mayor and Burgesses** to be held on **Monday, November 23, 2015 at 6:30 p.m.** in Commissioners Corner, Fourth Floor, Town Hall, 229 Church Street, Naugatuck, CT 06770 for the following specific issues:

- To **extend the due date for payment on Personal Property exemptions** that were issued in error;
- To **set the salary range for the position of Tax Assessor between \$65,000 and \$90,000** as recommended by Controller Robert W. Butler, Jr. and Human Resources Director John Lawlor; and
- Refer to the Joint Boards of Mayor and Burgesses and Board of Finance a transfer request **not to exceed \$34,000** from **Contingency** to the **Property Assessment Department – Payroll Account** as recommended by Controller Robert W. Butler, Jr.

Sincerely,

Nancy K. DiMeo
Borough Clerk

cc: R. Butler/J. Lawlor/File